

9600 Islington Ave, Unit A13, Woodbridge, ON, L4H 2T1

Tel: 905-893-8085 **Fax:** 905-893-8218

JOB POSTING

Position: Family Practice Nurse (Registered Nurse) -Full Time

Status: Full Time:, Monday to Friday, 8:45am to 5:00pm

Sector: Community – Family Health Team (LHIN 8-Central)

Compensation: \$55,251.00 to \$69,335.00 (annually)

Deadline: Posted until filled

Position Summary:

The Family Practice Nurse (FPN) is an integral part of a multi-disciplinary team who works co-operatively with members of the health care team in the promotion of patient health and prevention of disease. Operating within his/her full scope of practice, the FPN will support patient care and the delivery of programs including chronic disease management, by focusing on the identification, provision and management of resources and strategies to improve patient health.

The FPN will also assume a role in the development, implementation and evaluation of treatment, education, counselling and health promotion programs and services. This role functions autonomously and collaboratively with patients, physicians, and the interdisciplinary team to support the Vision, Mission, and Core Values of WMC FHT and to ensure that organizational accountability systems are implemented.

Responsibilities:

- Participates in the development, planning and evaluation of treatment education, counseling and health promotion
- Works with the team to develop collaborative approaches, including the development of standards and routine practice/primary care
- Assesses patient health care needs (physical, emotional, psychological, mental)
- Active involvement in the overall coordination of patient care
- Observes and records vital and biometric measurements as well as outcomes
- Triage patients according to acuity
- Provides nursing care and treatment (including complementary therapies and/or counseling) for health problems
- Coordinates appropriate diagnostic tests and procedures in consultation with family physicians or in accordance with medical directives
- Works collaboratively with the nursing team as well as other teams to develop, monitor and evaluate primary care and chronic disease management services
- Develops & delivers health education and other activities that assist, promote and support patients or communities as they strive to achieve the highest possible level of health
- Perform chronic disease management follow-ups (eg: blood pressure and diabetes), assessing response to medications, educating patients and promoting health through blood pressure management
- Administer clinical procedures such as suture removal, skin and wound dressings, TB testing, wart treatment and ear syringing.
- Ensures adequate supplies and equipment are available for daily patient care and emergency situations

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- Communicates with Public Health and appropriately relays important messaging and ensures proper protocols are in place
- Assists in coordinating communications and referrals with the Community Care Access Centre (CCAC) as well as other community resources where appropriate
- Acts as the point of contact for hospital correspondence (e.g. discharge planning, triaging calls for physicians, booking urgent investigations, etc.
- Assists in the management of inbound patient telephone calls regarding particular topics and services (e.g. immunizations, test results, etc.
- Maintain accurate, concise and confidential EMR documentation pertaining to patient history and encounter data
- Maintain EMR Health Maintenance Plans to ensure patient compliance to timelines for health promotion, disease prevention programs such as pap smears, mammograms, FOB testing, bone density and diabetes care
- Other duties as required

Qualifications, Skills and Experience:

- Baccalaureate of Science in Nursing is required
- 3-5 years working experience as an RN
- Current registration with the College of Nurses of Ontario (CNO) as a RN is required
- Current membership with the Registered Nurses' Association of Ontario (RNAO) and evidence of liability insurance is required
- Current Ontario Driver's License preferred
- Demonstrated experience in a community and/or primary care setting
- Knowledge and proficiency in current, evidenced-based methods and practices of primary care delivery, with an emphasis on health promotion, and chronic disease management
- Multi-tasking skills related to the delivery of efficient primary care
- Honed patient assessment and triage skills
- Superior leadership, organization, research, evaluation, time management, communication and interpersonal skills
- Excellent decision making, problem recognition, problem solving skills, negotiation and conflict resolution skills
- Works effectively, both independently and as part of an inter-disciplinary team
- Flexibility with the ability to adapt to change
- Demonstrated commitment to professional growth and development
- Ability to work flexible hours (some evening and weekend work may be required)
- Exhibits an ability to be open and non-judgmental
- Knowledge of and proficiency in the use of computer systems, software, particularly in Microsoft Office (Word, Excel, Outlook) and knowledge and experience in the application of electronic medical records (EMR)

To apply please send a cover letter and resume to: sbews@locksearchgroup.com

While we thank all applicants, only those under consideration will be contacted for an interview.

Woodbridge Medical Centre

Family Health Team

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In Accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Woodbridge Medical Centre Family Health Team will provide accommodation, accessible formats and communication supports for the interview upon request.