

Woodbridge Medical Centre

Family Health Team

9600 Islington Ave, Unit A13, Woodbridge, ON, L4H 2T1

Tel: 905-893-8085 **Fax:** 905-893-8218

November 1, 2018

Dear:

We at the Woodbridge Medical Centre Family Health Team strive to provide exceptional health care and service to you, our patient. This collaborative team approach brings together Dietitians, Family Physicians, Family Practice Nurses, Nurse Practitioners, Pharmacists, Psychotherapists, Social Workers and other Professionals who work together to provide the best possible care to meet your needs. This holistic and proactive approach focuses on helping you, and your family, stay healthy and not just treating you when you are sick.

The recent change in Provincial Government, and their inherited fiscal deficit, has put significant financial and operational pressure on our organization. My role, as Lead Physician, is to address such items. Given the significance and time sensitive nature of changes that need to occur in order to continue providing you, and your family, with the best possible health care services, I am writing to inform you that I will be taking administrative leave, effective immediately. **I will be away November 5 – December 21, 2018** during the first phase of my leave. The administrative projects will likely require an extension of my leave well into 2019. During this time you will see me in the office, however I will not be providing comprehensive patient care.

Taking time away from seeing you, my patient, is always a difficult decision. I recognize the impact this has on you, and your family, and sincerely apologize in advance for any inconvenience my absence may cause.

In my absence, I have arranged for **Amber White, our Nurse Practitioner** to assume care of all my patients. Rest assured I will provide health care support to Amber in the event that a complex issue with your health care arises.

Amber will be available:

- **Monday** **1:00pm – 9:00pm**
- **Tuesday** **9:00am – 5:00pm**
- **Wednesday** **9:00am – 5:00pm**
- **Thursday** **9:00am – 5:00pm**
- **Friday** **9:00am – 5:00pm**

There will be no change to any scheduled appointments you currently have booked. All appointments will be seen by Amber and no action is required by you. If you would like to

Woodbridge Medical Centre

Family Health Team

9600 Islington Ave, Unit A13, Woodbridge, ON, L4H 2T1

Tel: 905-893-8085 **Fax:** 905-893-8218

cancel or reschedule any appointment you have booked please visit the patient portal or contact the office at 905-893-8085.

If you have any concerns or questions related to this issue please contact me via the patient portal or at steve.litsas@gmail.com. If you have any medical concerns, I recommend you book an appointment with Amber.

Again, I apologize in advance for my absence and I greatly appreciate your patience and understanding.

Yours truly,

Dr. Steven Litsas, MD, CCFP